MINUTES OF THE SPECIAL BOARD MEETING VIA TELECONFERENCE SEPTEMBER 1, 2009 TWO HANOVER SQUARE (BB&T BUILDING) 23RD FLOOR CONFERENCE ROOM RALEIGH, NORTH CAROLINA

BOARD MEMBERS - TELECONFERENCE

Richard Allen – Chairman James Stevens
Mack Donaldson David Pendry
Brenda Bishop Judge Burris
Sally Pleasant Steve Johnson

STAFF PRESENT

Terry Wright – Director Anthony Bonapart – Deputy Director Charles McDarris – Attorney Joyce McClure – Board Secretary

The meeting was called to order at 2:15 PM by Chairman Richard Allen. The purpose of the Board meeting was to review the Request for Proposals (RFP) for Third Party Criminal Record Checks and to review the proposed Board Meeting dates for 2010.

Attorney Charles McDarris explained the State Ethics Act, signed by Governor Perdue, which addresses the ethics of public officials. This Act states specifically that if any Board Member has any conflict of interest, potential conflict of interest, or the appearance of a conflict, he or she should remove themselves from deliberation and vote on that matter and so state on the record.

Mr. McDarris stated that Audra Coleman had called to participate in the review of the Third Party Criminal Record Check proposal. Mr. McDarris informed Ms. Coleman that it was a Closed Session meeting of the Board to discuss the RFP for Third Party Criminal Records so that no vendor gained an unfair advantage.

The first item on the agenda was to schedule the Board meeting dates for 2010. Mr. Wright proposed the following meeting dates for the 2010 calendar year:

February 17th and 18th April 21st and 22nd June 16th and 17th August 18th and 19th October 20th and 21st December 8th and 9th

MOTION BY MRS. BISHOP TO APPROVE THE 2010 CALENDAR DATES; SECONDED BY MR. PENDRY; MOTION CARRIED.

MOTION BY MR. STEVENS TO GO INTO CLOSED SESSION PURSUANT TO 143-318.11(a)(1,2,3,4,5); SECONDED BY MR. JOHNSON; MOTION CARRIED.

THE BOARD RETURNED FROM CLOSED SESSION AFTER HAVING DISCUSSED THE REQUEST FOR PROPOSAL TO BE ISSUED TO REQUEST VENDORS FOR THIRD PARTY CRIMINAL RECORDS CHECKS.

MOTION BY MR. STEVENS FOR STAFF AND THE BOARD'S ATTORNEY TO CONTINUE WITH THE RFP PROCESS. SECONDED BY MR. JOHNSON; MOTION CARRIED.

MOTION BY MR. STEVENS TO ADJOURN; SECONDED BY MR. JOHNSON; MOTION CARRIED.

Adjourn: 2:35 PM	
	Terry M. Wright, Director
	Joyce McClure, Board Secretary